



**Dr. D. Y. Patil Vidyapeeth, Pune  
(Deemed to be University)**

(Re-accredited by NAAC with a CGPA of 3.62 on a four point scale at A Grade)

***Application Form  
(for non- teaching posts)***



To  
The Chancellor  
Dr. D. Y. Patil Vidyapeeth  
Sant Tukaram Nagar  
Pimpri, Pune 411 018

Sir,

I wish to apply for a position in your organization. The relevant details are as follows:

**1. POST APPLIED FOR:** ..... SECRETARY TO CHANCELLOR .....

**1.1 NAME OF THE VIDYAPEETH:** ..... Dr. D. Y. PATIL VIDYAPEETH, PUNE .....

**2. PERSONAL INFORMATION:**

**2.1 Full name:**

.....  
( in CAPITAL letters) (First name) (Middle Name) (Surname)

**2.2 Address for correspondence:** .....

.....  
.....

**2.3 Permanent address:** .....

.....  
.....

**2.4 Telephone: STD code:** ..... **Phone:** .....

**2.5 Cell (Mobile) Phone No. :** .....

**2.6 E-mail address:** .....

**2.7 Date of Birth:** ..... /...../ ..... **Age:** .....

**2.8 Marital Status:**.....

**3 ACADEMIC QUALIFICATIONS:** (starting with S.S.C.)

Sr. No.	Examination / Degree	Year of passing	Principal / Special subject/s	School / College / Institute	Board / University	Class / Grade	% of marks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

**4 WORK EXPERIENCE:** *(Starting with current employment)*

Sr. No.	Post	Period		Organization / Management	Last salary drawn
		From	To		
(1)	(2)	(3)	(4)	(5)	(6)

**5 LANGUAGES KNOWN**

Language	Read	Speak	Write

**6 EXTRA –CURRICULAR ACTIVITIES / HOBBIES**

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**7 SPECIAL ACHIEVEMENTS**

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**8 ANY OTHER INFORMATION**

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**9 REFERENCES :**

(1).....  
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(2).....  
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I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief. I understand and agree that misrepresentation or omission of relevant facts will justify cancellation of application.

Date :.....

Place :.....

(Signature of the Applicant)