



Dr. D. Y. Patil Vidyapeeth, Pune
(Deemed to be University)

(Re-accredited by NAAC with a CGPA of 3.62 on a four point scale at A Grade)

Application Form
(for non- teaching posts)



To
 The Chancellor
 Dr. D. Y. Patil Vidyapeeth
 Sant Tukaram Nagar
 Pimpri, Pune - 411 018

Sir,

I wish to apply for a position in your organization. The relevant details are as follows:

1. POST APPLIED FOR: **SECRETARY TO CHANCELLOR**

1.1 NAME OF THE VIDYAPEETH: **Dr. D. Y. PATIL VIDYAPEETH, PUNE**

2. PERSONAL INFORMATION:

2.1 Full name:

.....
 (in CAPITAL letters) (First name) (Middle Name) (Surname)

2.2 Address for correspondence:

.....

2.3 Permanent address:

.....

2.4 Telephone: STD code: **Phone:**

2.5 Cell (Mobile) Phone No. :

2.6 E-mail address:

2.7 Date of Birth: /...../ **Age:**

2.8 Marital Status:.....

3 ACADEMIC QUALIFICATIONS: (starting with S.S.C.)

Sr. No.	Examination / Degree	Year of passing	Principal / Special subject/s	School / College / Institute	Board / University	Class / Grade	% of marks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

4 WORK EXPERIENCE: *(Starting with current employment)*

Sr. No.	Post	Period		Organization / Management	Last salary drawn
		From	To		
(1)	(2)	(3)	(4)	(5)	(6)

5 LANGUAGES KNOWN

Language	Read	Speak	Write

6 EXTRA –CURRICULAR ACTIVITIES / HOBBIES

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7 SPECIAL ACHIEVEMENTS

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8 ANY OTHER INFORMATION

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9 REFERENCES :

(1).....
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(2).....
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I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief. I understand and agree that misrepresentation or omission of relevant facts will justify cancellation of application.

Date :.....

Place :.....

(Signature of the Applicant)